**Volunteer Application Form**

 **Personal Information**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name: |  |  |  |  | Home phone: |  |
| Address: |  |  |  |  | Mobile: |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Postcode: |  |  |  |  |  |  |
| Email: |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

Do you have access to a car? Yes/No

Do you possess a clean driving license? Yes/No

**Health Declaration**

Do you have any health conditions or disabilities which we should be aware of? Yes/No

If yes, please provide details:

**Criminal Convictions (Rehab of Offenders Act 1974)**

Do you have criminal convictions or any pending? Yes/No

If yes, please provide details:

A prior or pending criminal record will not automatically bar you from volunteering with Air Ambulances UK. Failure to disclose this information may result in termination of your volunteer position.

**Emergency Contact**

|  |  |
| --- | --- |
| Name: | Relationship to you: |
| Mobile: |  |
| Address: |  |

**Experience**

Have you had any previous experience of volunteering before? If yes, where and in what capacity?

Please give a brief description of why you like to join Air Ambulances UK as a volunteer.

How did you hear about volunteering with us?

**References**

|  |
| --- |
| Please supply the names and addresses of two references and state how they know you. This can include a previous employer, someone who holds a position of responsibility in the community or a long standing friend. Family members cannot be accepted. |
| Reference 1 |  | Reference 2 |  |
| Name: |  | Name: |  |
| Email: |  | Email: |  |
| Relationship to you: |  | Relationship to you: |  |

I am applying for a voluntary position with Air Ambulances UK. I understand – should I be successful – that we have not entered into any employment contract and that the terms are binding in honour only. I understand that my application will only be accepted on receipt of satisfactory reference. If accepted I confirm that I will comply with the volunteering procedure and the charity’s values. I agree that Air Ambulances UK may hold and use personal information about me for volunteering reasons and may keep in touch with me. I understand this information, including that contained within this form, may be stored on manual and computer files and will be retained in accordance with Data Protection Legislation. I understand that the charity works within the guidelines set by the Equal Opportunity Policy and the Rehabilitation of Offenders Act and that Air Ambulances UK works with currently serving and ex-offenders. I confirm that the information given on this form is correct and complete. I understand that any information later discovered to be incorrect, may result in the termination of any arrangements made.

**Signed: Date:**

**Protecting Your Personal Data**

By completing this form you agree that Air Ambulances UK will collect personal information from you to process your application form, which will be retained for administrative and statistical reporting purposes only.

Following completion of your voluntary role it will be held for three years and any personal data other than your name and dates of your voluntary work will be destroyed.

In accordance with the General Data Protection Regulation and Data Protection Act (GDPR), the information provided on this form will only be disclosed to those who have a legitimate reason to see it.

The lawfulness of processing this information under the GDPR is for Legitimate Purposes 6(f) and in compliance with legal obligations 6(c).

Air Ambulances UK would like to make you aware that you have the following rights regarding the data we are required to collect about you:

• Make a Subject Access Request;

• Rectification of any incorrect information we hold about you;

• Restriction of further processing of data;

• Right to be forgotten where information has been provided with consent.

Should you wish to complain about any aspects of how we have handled your personal data you can contact the ICO at Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

Our full Privacy Policy is available on our website www.airambulancesuk.org